

Manuscript Publication Assistance (MPA)	Book Subvention
ORS will cover 50% of the total cost <u>UP TO \$1,000</u>	ORS will cover expenses <u>UP TO \$2,000</u>
PURPOSE	PURPOSE
Assist faculty in the preparation or publication of books or article-length manuscripts May include: • Student wages • Page charges • Color plates/Photos • Permissions • Poster Presentation • Creative work	Aid faculty in publishing scholarly books May include: • Author's mandatory contribution to the cost of production • Publishing subsidies • payment to offset the costs of paper, printing, and binding (PP&G) • Typesetting • Professional indexing • Editorial work
Application	Application
1. Project description 2. Budget justification 3. Copy of the Cost-share email from Department Chair/Dean	1. Two page statement describing the book to be published, specifying the topic, length, nature of the work (such as, monograph, edited work, compendium, or translation) and its importance to your discipline. 2. A copy of a letter of agreement or a contract from publisher and a copy of the publisher's policy on subvention (if not already included as part of the contract or agreement letter). 3. A detailed budget and explanation of the expenses to which the subvention would be applied. Wherever possible, expenses should be itemized.
Open Access	Open Access
Scholarly papers, journal articles, posters, conference presentations, etc., that arise, directly or indirectly, out of the work supported by this grant program should be made available to the Loyola University community and beyond. Grant recipients should post relevant research products to Loyola's eCommons (http://ecommons.luc.edu/) to the extent allowed by copyright.	Grant recipients should post subvented books to Loyola's eCommons (http://ecommons.luc.edu/) to the extent allowed by copyright. Contact ecommons@luc.edu for assistance with this process.